



Washington Township Public Schools
Registration Office, 206 E. Holly Avenue, Sewell, NJ 08080
(856) 689-6644 Ext. 6698 Fax (856) 589-1385 mpesyna@wtps.org

CHANGE OF ADDRESS NOTIFICATION

Please complete the **highlighted** sections below and provide **2 current proofs of residency**. If you just made settlement, you may use the signed settlement sheet/deed in lieu of 2 proofs. Please email, fax, or return to the Registration Office. List all children on the same form.

PLEASE NOTE: It takes at least 24 hours to process the change in our databases. Please be sure to send us your documentation as soon as you move.

Date:			
Student Name(s):			
School/Grade:			
Previous Address:			
New Address:			
Alternate Parent Address (if applicable):			
What is the child's primary residence?			
Guardian 1 - Name:		Phone #:	
Email address:			
Guardian 2 - Name:		Phone #:	
Email address:			
With whom does the student(s) reside?			
Do you share this residence with another family?			